STAPLE BAD TICKET, TICKET PIECES AND SALES DISPLAY HERE AFTER SEPARATING RETAILER'S COPY.

Kentucky LOTTERY

Fueling Imagination. Funding Education.

ALL ADJUSTMENT REQUESTS MUST BE RECEIVED BY THE LOTTERY WITHIN 14 DAYS OF THE DATE THE TICKET WAS PRODUCED.

ON-LINE ADJUSTMENT REQUEST FORM

RETAILER NUMBER:

STORE NAME: _____

REQUESTED AMOUNT: $ _____ DATE AND TIME OF PROBLEM: _____

PLEASE USE A SEPARATE FORM FOR EACH GAME.

REASONS: *(Check one)*:

- ❑ PAPER JAM
- ❑ READER
- ❑ COULD NOT CANCEL
- ❑ RIBBON FAULT
- ❑ PRINTER FAULT
- ❑ MULTI DRAW
- ❑ MISCELLANEOUS
- ❑ PROMOTIONAL OFFER

GAME: *(Check one)*:

- ❑ KENO
- ❑ POWERBALL
- ❑ PICK 3
- ❑ PICK 4
- ❑ CASH BALL
- ❑ MEGA MILLIONS
- ❑ 5 CARD CASH
- ❑ OTHER

* PLEASE ATTACH REPRINT IF ORIGINAL TICKET OR ANY PIECES OF THE TICKET ARE NOT AVAILABLE.

GIVE DETAILED EXPLANATION OF PROBLEM, INCLUDING DATE AND APPROXIMATE TIME THE PROBLEM OCCURRED.
This section must be completed or request will be rejected.

_____

_____

_____

Retailer Signature: _____ Date: _____

Note: Lottery accounting will subtract commissions from applicable adjustments.

ACCOUNTING USE ONLY:

- ❑ DEBIT
- ❑ CREDIT

GAME

REASON CODE

REQUESTED AMOUNT

LESS COMMISSIONS

ADJUSTMENT AMOUNT

Reference: _____

_____

Accounting Signature: _____ Approved By: _____

WHITE – LOTTERY ACCOUNTING YELLOW–RETAILER REV. 1/19